

REGULAR MEETING
TOWN OF SHELBY

April 10, 2018 7:00PM

Present: Edward Houseknecht, Supervisor
Kenneth Schaal, Councilman
Stephen Seitz, Councilman
William Bacon, Councilman
Jeff Smith, Councilman
Darlene Rich, Town Clerk
Bethany Centrone, Counsel for Bond, Schoeneck & King
Michael Fuller, Highway Superintendent
Kirk Myhill, Planning Board Chair
Dan Wolfe, Codes & Zoning Officer
Claude Grimes, Constable
Miranda Bennett, Bookkeeper
Alice Zacher, Historian

Excused: Trisha Laszewski, Assessor
Paul Gray, Constable

Others: Alan Bushover
Pete Zeliff
Jarod Saj
James Zelazny
Edward Zelazny
Jerry Velesko
Dina Barone
Dave Mahar
Brian Murray Sr.
Les Quackenbush
Jessica Root Olinger
Sue Slingerland
Lee Hellert
Kim Weatherbee
Marian Fry
Sharlene Pratt
Nicole Zelazny
Margaret Hill
Mallory Diefenbach-Batavia Daily News
Bill Eick-Orleans County Legislature
Kathy Zeliff
Tim Petry
Dawn Saj
Chester Zelazny
Bob Kwandrans
Jessica James
Dale Root
Michael Mahar
Gerry Zinkievich
Ed Zelazny
Sue Fuller
Frank Slingerland
Nelson Gauthier
Eric Chambers
Mary Zelazny
John Pratt
Dina Barone
Tom Rivers-Orleans Hub

Meeting was called to order at 7:00 PM

Pledge to the flag

Public forum regarding agenda items only – Brian Murray Sr. asked if there were any additions to the agenda. Supervisor Houseknecht said there were 2 more add ons.

1. Agreement-Road Repair
2. Insurance-Renewal

Highway Report – (Mike Fuller) –Plow state roads eight times, salt state roads eleven times, plow town and county roads six times, sand town and county roads nine times. Patched potholes. Picked up tree limbs and brush. Read water meters. Repaired, sanded and paint equipment (trailer buckets) Four Equipment Operators (MEOs) attended Dig Safely NY seminar in Hamburg, NY at Fairgrounds. Helped Medina Look for water leaks. Package electronic recycling equipment on pallets. Since electronic waste started, we have been packaging approximately 12 pallets per month. Mike read the Engineer report from Paul Chatfield: General Engineering- Pre-Demolition Asbestos Survey and testing for the fire department building at 4695 South Gravel Road, There is a small amount of asbestos containing material that will need to be removed before demolition of the building can take place. Three firms specializing in asbestos removal to provide a price for removal have been contacted. Only one proposal was received for the removal work, from Environmental Construction Group and have attached their proposal for our consideration. ECG proposes to complete the asbestos abatement for a lump sum cost of \$4,269.00. A proposal was also received for 3rd party monitoring for 56 Services, Inc. The 3rd party air monitoring is required to be performed

Assessor Report – (Trisha Laszewski) – Excused

Planning Board Report – (Kirk Myhill) –A sign permit was applied for Ontario Shores Credit Union. It was sent to Zoning Board of appeals. Also looking into regulations regarding food trucks. . Bethany has a copy. There is training put on by the state at the end of May in Albion. Good opportunity for members to get their 4 hour credits. If they can't make it their will be another class in the fall in NCCC.

Code Enforcement –(Dan Wolfe) Eight calls logged. Working on Sign variance for the Ontario Shores Federal Credit Union. Issued one building permit. Put in 56 office hours. Logged 189 miles.

Fire Chief Report-Shelby-Kirk Myhill read report from Andy Benz, Chief. Total calls since last month-20, EMS calls-10, Motor Vehicle Calls-5, Tree down-2, CO Detector-1, Electrical Fire-1 . The Shelby Volunteer Fire Company hosted an ice water training for the west battalion last month. They hosted a smokehouse for the west battalion in the house at the point last month. They had eight members finish the fire police class last month. They still have 5 members in the middle of their EMT class. West Battalion training this month will be fast team training in Medina on 4/17. They had their mandatory physicals done this past month. Engine 10 west for yearly mandatory pump and ladder test at Churchillville Fire equipment and needed some minor repairs.

Fire Chief Report-East Shelby- Mike Fuller read report for Andy Beach. Training night at the fire hall and Andy had to stay back for that. There will be a raffle on Saturday night.

Historian Report-(Alice Zacher) Gave a lengthy update on the Towns Bicentennial Celebration. Celebration will begin on Saturday June 16 at 9 AM at the Town building. There will be refreshments with an old fashion flare. There will be a slide show presentation and handouts for self-guided driving tours. Darlene and Hanna will be taking care of the refreshments which will include lemonade, cookies and popcorn. The slide show presentation is being prepared by Dave Miller and Darlene. The self-guided car tours are being prepared by Candy and Alice. We are in the process of ordering a large banner to be displayed at Rotary Park. This is being purchased by Greg Stanton. We are also in the process of ordering magnets that will be handed out at the town building and at the fashion show. There are being purchased by Ken Dalusio. Letters will be sent as a courtesy to all that are mentioned in the driving tour. This letter is being prepared by Miranda. Fashion Show will be at 2 PM at the Oak Orchard School. Proclamations will precede the show. Darlene is sending out invitations to person that might like to participate in the proclamations. Skip Draper will be the MC. Georgia Thomas will be the narrator and Amy Miller will play the piano. Lori Myhill is the coordinator of the fashion show. Alice has begun to bring fashions to the won building so models and come and choose clothes to wear. Alice thanked the town board for allowing her to use her old room to house the fashions during this time. Clothing displays will be placed on the wall of the auditorium. Kathy valley and Trish Stacy will be doing this. Magnets will be handed out to each family with a program. Small bottles of water will also be handed out during intermission. Hannah is handling this. Eric Valley has done the program and poster design. Candy has applied for a marker to be placed at the Shelby Center Cemetery during the celebration. She has applied at the Pomeroy Foundation; you may recall that is this is the same company that supplied our marker for the Millville Cemetery. This has required much research on Candy's part and she has been working diligently on this project. We will soon know whether we have been accepted for this marker.

RESOLUTION 38-18

RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES

Motion, Schaal; second, Smith

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 39-18

RESOLUTION TO APPROVE THE TOWN CLERK REPORT

Motion, Seitzl; second, Bacon

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 40-18

RESOLUTION TO APPROVE THE SUPERVISOR'S REPORT

Motion, Bacon; seconded, Seitz

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 41-18

RESOLUTION TO APPROVE PAYMENT OF BILLS

Motion, Schaal; second, Smith

General	\$35,342.82	Highway	\$ 38,901.99
Water No. 1	\$ 9,935.66	Water No. 2	\$ 968.39
Water No. 3	\$ 2,659.53	Water No. 4	\$ 7,393.14
Water No. 4B	\$ 5,765.95	Water No. 5	\$ 665.50
Water No. 6	\$ 7,045.84	Water No. 7	\$ 4,345.04
Water No. 8	\$ 2,882.97	Water No. 9	\$ 2,482.96
Water No. 10	\$ 1,249.01	Water No. 11	\$ 1,662.59
Water No. 12	\$ 2,910.93		

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 42-18

RESOLUTION TO AMEND RESOLUTION NO. 79-17 “ACCEPT RESIGNATION OF ROYCE CALEB AS MEMBER OF ZONING BOARD OF APPEALS” TO READ “ACCEPT RESIGNATION OF ROYCE CALEB AS MEMBER OF BOARD OF ASSESSMENT REVIEW.”

Motion, Schaal; second, Seitz

Ayes-5

Opposed-0

Motion carried

This was a typographical error in previous minutes with regard to the resignation of Royce Caleb.

RESOLUTION 43-18

RESOLUTION TO APPOINT SHARLENE PRATT TO BOARD OF ASSESSMENT REVIEW EFFECTIVE IMMEDIATELY TO FILL THE VACANCY OF TERESA WILKINS WITH TERM EXPIRING SEPTEMBER 30, 2018

Motion, Bacon, second, Smith

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 44-18

RESOLUTION TO APPOINT MARIAN FRY TO BOARD OF ASSESSMENT REVIEW EFFECTIVE IMMEDIATELY TO FILL THE VACANCY OF ROYCE CALEB WITH TERM EXPIRING SEPTEMBER 30, 2019

Motion, Schaal, second, Bacon

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 45-18

RESOLUTION TO APPOINT KATHY ZELIFF TO BOARD OF ASSESSMENT REVIEW EFFECTIVE IMMEDIATELY TO FILL THE VACANCY OF THOMAS DOTTS WITH TERM EXPIRING SEPTEMBER 30, 2022

Motion, Schaal, second, Smith

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 46-18

RESOLUTION TO APPROVE MIKE FULLER HIGHWAY SUPT. TO SIGN HIGHWAY REPAIR AGREEMENT WITH THE STATE

Motion, Bacon, second, Seitz

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 47-18

RESOLUTION TO RENEW TOWN INSURANCE AT A COST OF \$39,434.76

Motion, Schaal, second, Smith

Ayes – 5

Opposed – 0

Motion carried

Last year cost of insurance was \$38,003.00

Board Comments

Schaal- Attended County Legislature meeting last month. Nothing to add to town agenda.

Public Comments

Legislator Eick-Nothing to add at this time from the county

Eric Chambers- Read a letter.

Nelson Gauthier- regarding getting water at his place on E. Shelby Rd.

Pete Zeliff-asked about LL#4 moratorium and where did we stand.

Dina Barone-also commented regarding the solar moratorium.

Motion by Seitz, second by Schaal to adjourn meeting at 7:40pm.

Respectfully submitted,

Darlene A. Rich, MMC, RMC
Town Clerk