

**REGULAR MEETING – TOWN OF SHELBY**  
**4062 SALT WORKS RD., MEDINA, NY**  
**JUNE 12, 2018 7:00PM**

**Present:** Ed Houseknecht, Supervisor  
Kenneth Schaal, Deputy Supervisor  
William Bacon, Councilman  
Stephen Seitz, Councilman  
Jeff Smith, Councilman  
Lori Myhill, Deputy Clerk  
Bethany Centrone, Council for Bond, Schoeneck & King  
Michael Fuller, Highway Superintendent  
Dan Wolfe, Codes & Zoning Officer  
Trisha Laszewski, Assessor  
Miranda Bennett, Bookkeeper  
Kirk Myhill, Planning Board Chairman  
Paul Gray, Constable  
Mike Reese, Constable

**Excused:** Darlene Rich, Town Clerk -  
(attending NYS Tax Collector's Conference)

<b>Others:</b>	Allan Bushover	Les Quackenbush
	Mallory Diefenbach	Dave Mahar
	James Zelazny	Jerry Velesko
	Brian Murray	Dale Root
	Sue Fuller	John Pratt
	Kathy Zeliff	Pete Zeliff
	Roberta Furness	Ronald Furness
	Bill Eick	Dina Barone
	Edward Zelazny	

Meeting was called to order at 7:00PM

Pledge to the flag

Public forum regarding agenda items only – Brian Murray asked if there were any more items added to the agenda and Ed informed him that one more resolution was being added.

Highway Report – (Mike Fuller) – Mowed cemeteries, ball fields and at town hall. Roadside mowing is complete and now starting over. Helped Town of Barre with our trucks for paving, read meter pits and fixed 2 breaks. Received help from Orleans County Highway with their equipment to help demolish the “point house”. Would like to thank the county for their help with this project. Bobcat swap deal went up \$500. Board approved this increase. No progress report from Chatfield's.

Assessor Report – (Trisha Laszewski) – Grievance Day was held on May 23<sup>rd</sup> and would like to thank the grievance board members. Letters from grievance day will be mailed out June 13<sup>th</sup> or 14<sup>th</sup>.

Planning Board Report – (Kirk Myhill) – The meeting for July 3rd has been rescheduled to July 10th at 7PM. Will be going over a special use permit request at our July 10<sup>th</sup> meeting. Had four (4) board members attend training.

Zoning Board Report – (Dan Wolfe) – In May, Dan had 11 logged calls, 10 on-site inspections, 7 building permits and attended the planning and zoning board meetings. He also received 4 complaints, wrote 12 violations letters and logged 72 office hours and 191 miles.

Town Historian Report – (Lori Myhill for Alice Zacher) – Gave a quick overview of the bicentennial celebration for Saturday, June 16<sup>th</sup>. It begins at the Town Hall at 9AM, there will be a short slide show, refreshments and maps for the self-guided tours can be picked up. Shelby and East Shelby Fire Departments will be having open houses with refreshments also. The day will end with a fashion show of Fashions Through The Ages at 2PM at Oak Orchard Elementary School. Alice came in later and apologized for not making it on time to give a report.

Fire Chief Report –

Shelby – have three (3) members that are now certified EMT's

East Shelby – have had several EMS calls, prepping for open house and having refreshments and a small car show and will be providing EMT original and an EMT refresher class beginning in mid August.

**RESOLUTION 54-18**

**RESOLUTION TO APPROVE MINUTES OF PREVIOUS MEETING**

Motion by Kenneth Schaal and seconded by Steve Seitz to approve minutes from the previous town board meeting.

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 55-18**

**RESOLUTION TO APPROVE THE TOWN CLERK'S REPORT**

Motion by William Bacon and seconded by Jeff Smith to approve the Town Clerk's report.

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 56-18**

**RESOLUTION TO APPROVE THE SUPERVISOR'S REPORT**

Motion by Steve Seitz and seconded by Kenneth Schaal to approve the supervisor's report.

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 57-18**

**RESOLUTION TO APPROVE PAYMENT OF BILLS**

General -	\$42,511.86	Highway -	\$10,676.12
Water 1 -	\$ 56.62	Water 2 -	\$ 8.94
Water 3 -	\$ 38.74	Water 4 -	\$ 29.80
Water 4B -	\$ 29.80	Water 5 -	\$ 2.98
Water 6 -	\$ 762.76	Water 7 -	\$ 14.90
Water 8 -	\$ 14.90	Water 9 -	\$ 17.88
Water 10 -	\$ 11.92	Water 11 -	\$ 14.90
Water 12 -	\$ 51.80		

Motion by Kenneth Schaal and seconded by Jeff Smith to approve the payment of bills.

Ayes - 5

Opposed - 0

Motion carried

**RESOLUTION 58-18**

**RESOLUTION TO REMOVE CURRENT DOG ENUMERATOR, JOHN BRABON, EFFECTIVE IMMEDIATELY**

Motion by Kenneth Schaal and seconded by Steve Seitz to approve removing the current dog enumerator, John Brabon, effective immediately.

Ayes -5

Opposed - 0

Motion carried

**RESOLUTION 59-18**

**RESOLUTION ESTABLISHING THAT THE TOWN BOARD AUTHORIZE THE SUPERVISOR TO EXECUTE AN AGREEMENT TO ASSIGN ITS CONTRACTS WITH THE TOWN ENGINEERS, CHATFIELD ENGINEERS, P.C. TO THE MRB GROUP, ENGINEERING, ARCHITECTURE & SURVEYING D.P.C. WITH NO CHANGES TO THE TERMS AND CONDITIONS THEREOF, DUE TO THE MERGER OF CHATFIELD ENGINEERS, P.C. WITH THE MRB GROUP**

Motion by Jeff Smith and seconded by Steve Seitz to approve the resolution establishing that the town board authorize the supervisor to execute an agreement to assign its contracts with the town engineers, Chatfield Engineers to the MRB Group, with no changes to the terms and conditions thereof, due to the merger of Chatfield Engineers with the MRB Group.

Ayes - 5

Opposed - 0

Motion carried

**RESOLUTION 60-18**

**RESOLUTION TO APPROVE SUPPORTING ORLEANS COUNTY LEGISLATURE RESOLUTION 248-518 FOR THE STATE TO INCREASE FINANCIAL RESOURCES TO COUNTY VETERAN SERVICE AGENCIES FOR OPERATIONS**

Motion by Kenneth Schaal and seconded by Steve Seitz to approve supporting Orleans County Legislature resolution 248-518 for the state to increase financial resources to county veteran service agencies for operations.

Ayes - 5

Opposed - 0

Motion carried

**RESOLUTION 61-18**

RESOLUTION TO APPROVE SUPPORTING ORLEANS COUNTY LEGISLATURE RESOLUTION NO. 249-518 FOR CALLING ON ORLEANS COUNTY RESIDENTS AND BUSINESS OWNERS TO ADOPT THE "THINK DIFFERENTLY" INITIATIVE TO ASSIST INDIVIDUALS WITH SPECIAL NEEDS AND THEIR FAMILIES

Motion by Kenneth Schaal and seconded by Jeff Smith to approve supporting Orleans County Legislature Resolution 249-518 for calling on Orleans County residents and business owners to adopt the "Think Differently" initiative to assist individuals with special needs and their families.

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 62-18**

RESOLUTION TO APPROVE THE REVISED AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEY IS CONTINGENT UPON THE HIGHWAY SUPERINTENDENT'S EXPLANATION FOR REVISION TO THE HIGHWAY COMMITTEE

Motion by Steve Seitz and seconded by William Bacon to approve the resolution to approve the revised agreement for the expenditure of highway money is contingent upon the Highway Superintendent's explanation for revision to the highway committee.

Ayes – 5

Opposed – 0

Motion carried

Board Comments – Kenneth Schaal made a brief mention regarding the bicentennial celebration on Saturday and that Kevin O'Neill from Channel 2 News did two (2) live segments with the bicentennial committee.

Lori Myhill gave an update on the bicentennial celebration and just gave a brief overview on things that were going on throughout the day and that it would finish up with a fashion show at the Oak Orchard Elementary School.

Public Comments – Roberta Furness of Medina spoke stating that she had emailed the board regarding the conditions of the Town of Shelby cemeteries. They weren't being trimmed and/or inclines were not being mowed. She had spoken to Mike previously and he told her that they were doing the best they could. After speaking to Mike, Roberta and her husband visited all the cemeteries in Shelby and some were better and some were not. Second problem, a family member's grave was not in good condition as it was not graded properly. Also there was a dead tree in Shelby Basin Cemetery that needed to be taken care of and many dead branches in other cemeteries. Ed Houseknecht spoke saying that he had talked to her and that he and the board were working on a plan.

Peter Zeliff spoke second and wanted more clarification of the change in the expenditure of the highway funds. Ed Houseknecht explained it was the money budgeted for paving and the change is due to cover the cost of fluctuating oil prices.

Peter also asked Mike if he would look at the trees on the corner of County Line and West Shelby Rds. as they were blocking the view down the road. Mike said he would take a look at it.

Dina Barone asked if she could hand out a flier pertaining to the agricultural assessments in the levy of fire district taxes. She said all other towns have this except the Town of Shelby. Ed said they would look into it.

Motion by William Bacon and seconded by Jeff Smith to adjourn meeting at 7:25 PM.

Ayes – 5

Opposed – 0

Motion carried

Respectfully submitted,

Lori Myhill, Deputy Clerk