

**REGULAR MEETING – TOWN OF SHELBY  
4062 SALT WORKS RD., MEDINA, NY  
DECEMBER 11, 2018 7:00PM**

Present: Ed Houseknecht, Supervisor  
Kenneth Schaal, Councilman  
William Bacon, Councilman  
Stephen Seitz, Councilman  
Jeff Smith, Councilman  
Darlene Rich, Town Clerk  
Bethany Centrone, Council for Bond, Schoeneck & King  
Kirk Myhill, Planning Board Chair  
Dan Wolfe, Code/Zoning Officer  
Mike Fuller, Highway Supt.  
Miranda Bennett, Bookkeeper  
Michael Reese, Constable  
Claude Grimes, Constable

Excused: Paul Gray, Constable  
Trisha Laszewski, Assessor

Others:	Tina Feldman	Dave Mahar
	Edward Zelazny	Les Quackenbush
	James Zelazny	Brian Murray Sr.
	Dina Barone	Eric Chambers
	Andy Benz	John Pratt
	Sharlene Pratt	Sue Fuller

Meeting called to order at 7:00 pm.

Pledge to the flag.

There is one resolution added to the agenda. It is to authorize Supervisor to sign a release with National Grid regarding the inventory of a pole not being paid for

Highway Report – (Mike Fuller) –Plowed state roads 23 times. Salted state roads 20 times. Plowed county and town roads 19 times. Salted and sand county roads 16 times. Repair equipment, clean ditches, read meter vaults, patched pot holes. Check chlorine in water lines.

Assessor Report – (Trisha Laszewski) –No report. Had surgery last week and unable to get around.

Planning Board Report – (Kirk Myhill) – Planning board meeting would be January 1 so I put notice in the paper that we would meet on the 2<sup>nd</sup> due to the holiday. Aldi’s site plan review. Set public hearing for January 2. Sent to county. Haleigh Clarke would like to have a riding stable at her residence on West Shelby Road. Sent to County. Also set up public hearing for that.

Code Enforcement Report- (Dan Wolfe) Logged calls-4, 6 onsite inspections. Issued 1 building permit. Worked 49 hours in the office. Logged 150 miles. Worked on application for Aldi’s expansion and Haleigh Clarke special use permit.

Fire Chief Report -Shelby – Andy Benz-Total calls to date-201, calls since last report-16 (4-EMS, 5-MVA, 2 Traffic Control, 1 propane tank fire, 1 brush fire 3-Mutual Aid-2 Ridgeway-fires and 1 to Lyndonville fire) Ordered 6 sets of turn out gear to replace outdated ones. Participated in the parade of Lights. Held our annual family Christmas party this past Sunday. Nearly 100% compliance with our mandatory OSHA and HAZ-MAT Training for the year. Rest will be finished this week. Help our annual elections last night. Chief-Andrew Benz, Deputy Chief-David Moden, Assistant Chief-Scott Petry, Captain-Crystal Luckman, Lieutenant-Zach Petry, EMS Captain-Jeff Lyons. Executive officers: President-Tim Petry, V.Pres-Gary Lamar, Secretary-Serena Blair, Treasurer-Kirk Myhill

Fire Chief Report-East Shelby- Mike Fuller reported training “Stop the Bleed” for 32 people in the dept. EMT classes are finishing It’s a 180 hour course class. Practical exam in Dec. 15 and the written exam is Dec. 20.

## **RESOLUTION 111-18**

### **RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES**

Motion by Schaal and seconded by Smith to approve previous meetings minutes.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 112-18**

**RESOLUTION TO APPROVE THE TOWN CLERK'S REPORT**

Motion by Seitz and seconded by Schaal to approve the Town Clerk's report.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 113-18**

**RESOLUTION TO APPROVE THE SUPERVISOR'S REPORT**

Motion by Bacon and seconded by Smith to approve the supervisor's report.

Ayes – 5. Opposed-0

Motion carried

**RESOLUTION 114-18**

**RESOLUTION TO APPROVE PAYMENT OF BILLS**

General	\$ 51,299.60	Highway	\$ 19,083.89
Water 1	\$ 66.36	Water 2	\$ 1,731.44
Water 3	\$ 100.32	Water 4	\$ 0.00
Water 4B	\$ 0.00	Water 5	\$ 0.00
Water 6	\$ 75.80	Water 7	\$ 178.64
Water 8	\$ 0.00	Water 9	\$ 19.63
Water 10	\$ 0.00	Water 11	\$ 0.00
Water 12	\$ 0.00		

Motion by Smith and seconded by Schaal to approve the payment of bills.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 115-18**

**RESOLUTION TO SET YEAR END MEETING FOR DECEMBER 28 2018 AT 2:00 PM**

Motion by Schaal and seconded by Smith to set year end meeting for December 28, 2018 at 2:00 PM.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 116-18**

RESOLUTION SETTING ORGANIZATIONAL MEETING FOR JANUARY 2, 2019 AT 5:00 PM

Motion by Smith and seconded by Seitz setting the Organizational Meeting for January 2 2019 at 5:00 PM

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 117-18**

RESOLUTION SETTING THE TOWN OF SHELBY GROUNDS AS A SMOKE FREE ZONE. POLICY EFFECTIVE JANUARY 1, 2019

Motion by Schaal and seconded by Seitz to set the Town of Shelby Grounds as a smoke free zone with policy effective January 1, 2019.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 118-18**

RESOLUTION TO BUY BACK TWO BURIAL PLOTS OF FRANK IGOE AT MOUNT PLEASANT CEMETERY

Motion by Schaal and seconded by Smith to buy back 2 burial plots of Frank Igoe at the Mount Pleasant Cemetery

Ayes – 5, Opposed, 0

Motion carried

**RESOLUTION 119-18**

RESOLUTION TO DEEM TRUCK AS SURPLUS (CHEVY 3500 DUALY FLAT BED) SEALED BIDS UNTIL DECEMBER 31. MINIMUM \$2000.00 BID

Motion by Seitz, seconded by Schaal to deem truck as surplus (Chevy 3500 dually flat bed) Sealed bids until December 31. Minimum bid \$2000.

Ayes – 5, Opposed-0

Motion carried

**RESOLUTION 120-18**

RESOLUTION TO RATIFY MEMORANDUM OF AGREEMENT WITH THE HIGHWAY DEPARTMENT BARGAINING UNIT TO CHANGE HEALTH INSURANCE PLAN.

Motion by Schaal and seconded by Smith to ratify memorandum of agreement with the Highway Dept. Bargaining unit to change health insurance plan.

Ayes – 5, Opposed-0

Motion carried

Cost of the plan will be down slightly with much better coverage than in the past.  
It's a plus for everybody.

**RESOLUTION 121-18**

**RESOLUTION ADOPTING PROPOSED LOCAL LAW REGULATING  
SOLAR ENERGY SYSTEMS LAW OF 2018**

Motion by Schaal and seconded by Smith to adopt proposed Local Law regulating  
Solar Energy Systems Law of 2018

Ayes –5, Opposed-0

Motion carried

**RESOLUTION 122-18**

**RESOLUTION ADOPTING PROPOSED LOCAL LAW MOBILE FOOD  
VEHICLES LAW OF 2018**

Motion by Seitz and seconded by Bacon to adopt proposed Local Law Mobile  
Food Vehicles Law of 2018

Ayes –5, Opposed-0

Motion carried

**RESOLUTION 123-18**

**RESOLUTION AUTHORIZING SUPERVISOR TO SIGN RELEASE WITH  
NATIONAL GRID TO ADD A POLE THAT INVENTORY SHOWED WAS  
NOT BEING PAID**

Motion by Seitz and seconded by Bacon to authorize Supervisor to sign release  
with National Grid to add a pole that inventory showed was not being paid.

Ayes –5, Opposed-0

Motion carried

Board Comment: Supervisor Houseknecht said the Highway Dept. applied for a grant to rebuild the culvert on Dresser road . It was unfortunate it was not funded. They encouraged us to try again. It would have been a real good project.

Public comment-None

Motion by Seitz and seconded by Schaal to adjourn meeting at 7:16 PM.

Ayes-5, Opposed-0

Motion carried

Respectfully submitted,  
Darlene Rich, MMC, RMC